

**BAP MANAJEMEN BISNIS DAN OPERASIONAL 64.4B.26 – 64428**

Mata Kuliah : Manajemen Bisnis Dan Operasional

Dosen : Agus Tri Indah Kusumawati

Kelas : 64.4B.26

SKS : 3

**Berita Acara Pengajaran**

| Temu | Ruang          | Kehadiran                                                     | Bahan Kajian                    | BAP                                                                                                                                  |
|------|----------------|---------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 1    | EL1-M2         | 2026-04-10<br>09:10-11:40<br>Masuk:<br>09:12:03 -<br>11:25:47 | Pengantar Manajemen Operasional | Penjelasan RPS, Tugas Individu, Tugas PBL dilanjutkan materi pengertian, ruang lingkup, perbedaan produksi & operasi, sistem operasi |
| 2    | EL1-M2<br>(KP) | 2026-04-15<br>12:30-15:00<br>Masuk:<br>12:32:27 -<br>14:50:46 | Strategi Operasi                | Menganalisis strategi operasi, Strategi operasi & manfaatnya                                                                         |
| 3    | EL1-M2         | 2026-04-17<br>09:10-11:40<br>Masuk:<br>09:14:30 -<br>11:26:40 | Manajemen Proyek                | Menjelaskan Konsep CPM, PERT, jaringan kerja                                                                                         |
| 4    | EL1-M2         | 2026-04-24<br>09:10-11:40<br>Masuk:<br>09:14:27 -<br>11:28:56 | Peramalan (Forecasting)         | Menjelaskan Metode peramalan permintaan                                                                                              |
| 5    | EL1-M2<br>(KP) | 2026-04-29<br>12:30-15:00<br>Masuk:<br>12:33:10 -<br>14:57:35 | Desain Produk dan Jasa          | Penjelasan definisi, siklus hidup produk, desain jasa                                                                                |
| 6    | EL1-M2         | 2026-05-08<br>09:10-11:40<br>Masuk:<br>09:11:41 -<br>11:36:12 | Mengelola Kualitas              | Menjelaskan Konsep mutu, pengendalian kualitas, dimensi kualitas                                                                     |
| 7    | EL1-M2<br>(KP) | 2026-05-13<br>12:30-15:00<br>Masuk:<br>12:31:20 -<br>14:52:12 | Review Materi                   | Ulasan pertemuan 1-6 dan membahas tugas PBL                                                                                          |
| 8    | EL1-M2         | 2026-05-22<br>09:10-10:10<br>Masuk:<br>09:11:35 -<br>10:06:22 | UTS                             | UTS                                                                                                                                  |

| Temu | Ruang          | Kehadiran                                                     | Bahan Kajian                         | BAP                                                                                        |
|------|----------------|---------------------------------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------|
| 9    | EL1-M2         | 2026-06-05<br>09:10-11:40<br>Masuk:<br>09:11:35 -<br>11:36:22 | Strategi Proses                      | Menjelaskan Proses produksi, aliran produksi, proses jasa dan melanjutkan proses tugas pbl |
| 10   | EL1-M2         | 2026-06-12<br>09:10-11:40<br>Masuk:<br>09:11:13 -<br>11:26:50 | Perencanaan Kapasitas                | Menjelaskan Kapasitas rancangan, output, efisiensi dan membahas tugas pbl                  |
| 11   | EL1-M2         | 2026-06-19<br>09:10-11:40<br>Masuk:<br>09:13:15 -<br>11:31:17 | Strategi Lokasi                      | Menjelaskan Faktor penentu lokasi, perusahaan jasa, melanjutkan diskusi pbl                |
| 12   | EL1-M2         | 2026-06-26<br>09:10-11:40<br>Masuk:<br>09:12:13 -<br>11:27:17 | Strategi Tata Letak                  | Menjelaskan faktor dan bentuk layout                                                       |
| 13   | EL1-M2         | 2026-07-03<br>09:10-11:40<br>Masuk:<br>09:13:44 -<br>11:31:44 | Sumber Daya Manusia dan Desain Kerja | Menjelaskan penjadwalan, tenaga kerja, pengembangan karyawan dan melanjutkan tugas pbl     |
| 14   | EL1-M2<br>(KP) | 2026-07-08<br>12:30-15:00<br>Masuk:<br>12:36:05 -<br>14:57:26 | Pengukuran Kerja                     | Menjelaskan Metode work measurement dan lanjut koreksi pbl                                 |
| 15   | EL1-M2         | 2026-07-10<br>09:10-11:40<br>Masuk:<br>09:26:05 -<br>11:37:26 | Review materi                        | Ulasan materi 9 sd 15 dan Pengumpulan tugas PBL                                            |
| 16   | EL1-M2         | 2026-07-17<br>09:10-10:10<br>Masuk:<br>09:14:35 -<br>10:07:52 | UAS                                  | UAS                                                                                        |

## Presensi

| #                      | Nim      | Nama                         | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | Total |
|------------------------|----------|------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|
| 1                      | 64240959 | RADEN GIEZKA PUTRI WIDJAJA   | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 2                      | 64240979 | SITI NAZWA RAHMAH            | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 15    |
| 3                      | 64240996 | ZENITH SHALAHAN MUHAMMAD     | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 4                      | 64241037 | PERA PERISKA                 | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 5                      | 64241074 | DESI                         | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 6                      | 64241102 | SALLSA BILA DINI AZZAHRA     | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 7                      | 64241110 | NABILA DZUHRIANA AZZAHROH    | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 8                      | 64241113 | AYU APRILIYANTI              | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 9                      | 64241157 | EKA DIAH CIPTORINI           | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 15    |
| 10                     | 64241168 | ZAHIDAH CAHYA HANDAYANI      | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 11                     | 64241230 | DANDI DWIKI AHMAD PRATAMA    | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 12                     | 64241255 | SALSABILLA FATHONAH          | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 13                     | 64241277 | PASHA ACHMAD RABBANI         | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 14                     | 64241286 | CANTIKA DEANI AZZAHRA        | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 15                     | 64241304 | BERNADETA ADE REANY          | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 16                     | 64241332 | NAZWA NAMIRA ADNAN           | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 17                     | 64241449 | REDITA PUTRI SUNJA           | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 18                     | 64241542 | ACHMAD HABIBIE               | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 19                     | 64241561 | AURELLIA PUTRI NATASHA       | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 20                     | 64241574 | NABILLA AHMAD                | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 1  | 1  | 15    |
| 21                     | 64241620 | FIRZANI ISLAMIYAH DWI PUTRI  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 15    |
| 22                     | 64241629 | MUHAMMAD IKHTIAR             | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 23                     | 64241654 | NAJWA PUTRI RAHMAWATI        | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 24                     | 64241674 | AZHIR BACHTIAR               | 0  | 0  | 0  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 0  | 1  | 0  | 1  | 10    |
| 25                     | 64241699 | RIKA AULIA                   | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 26                     | 64241740 | CHRISTOPHER FEBRINO PAKPAHAN | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 1  | 1  | 14    |
| 27                     | 64241744 | SEPTI OLIVIA NURBAITI        | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| 28                     | 64241748 | AJIS HIDAYATULLAH            | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 0  | 0  | 1  | 0  | 1  | 1  | 1  | 12    |
| 29                     | 64241772 | LINTANG KHOIRUNNISA          | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 0  | 1  | 14    |
| 30                     | 64241792 | DIANDRA RISKI                | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 0  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 15    |
| 31                     | 64241803 | NADIA SELVIRANA HERMAN       | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 1  | 16    |
| Total Kehadiran Harian |          |                              | 30 | 30 | 30 | 31 | 31 | 30 | 29 | 31 | 28 | 30 | 27 | 31 | 29 | 30 | 29 | 31 | -     |

## Nilai

| #  | Nim      | Nama                         | Presensi | Tugas | UTS | UAS | Grade Akhir |
|----|----------|------------------------------|----------|-------|-----|-----|-------------|
| 1  | 64240959 | RADEN GIEZKA PUTRI WIDJAJA   | 0        | 0     | 0   | 0   | A           |
| 2  | 64240979 | SITI NAZWA RAHMAH            | 0        | 0     | 0   | 0   | A           |
| 3  | 64240996 | ZENITH SHALAHAN MUHAMMAD     | 0        | 0     | 0   | 0   | A           |
| 4  | 64241037 | PERA PERISKA                 | 0        | 0     | 0   | 0   | A           |
| 5  | 64241074 | DESI                         | 0        | 0     | 0   | 0   | A           |
| 6  | 64241102 | SALLSA BILA DINI AZZAHRA     | 0        | 0     | 0   | 0   | A           |
| 7  | 64241110 | NABILA DZUHRIANA AZZAHROH    | 0        | 0     | 0   | 0   | A           |
| 8  | 64241113 | AYU APRILIYANTI              | 0        | 0     | 0   | 0   | A           |
| 9  | 64241157 | EKA DIAH CIPTORINI           | 0        | 0     | 0   | 0   | A           |
| 10 | 64241168 | ZAHIDAH CAHYA HANDAYANI      | 0        | 0     | 0   | 0   | A           |
| 11 | 64241230 | DANDI DWIKI AHMAD PRATAMA    | 0        | 0     | 0   | 0   | A           |
| 12 | 64241255 | SALSABILLA FATHONAH          | 0        | 0     | 0   | 0   | A           |
| 13 | 64241277 | PASHA ACHMAD RABBANI         | 0        | 0     | 0   | 0   | A           |
| 14 | 64241286 | CANTIKA DEANI AZZAHRA        | 0        | 0     | 0   | 0   | A           |
| 15 | 64241304 | BERNADETA ADE REANY          | 0        | 0     | 0   | 0   | B           |
| 16 | 64241332 | NAZWA NAMIRA ADNAN           | 0        | 0     | 0   | 0   | A           |
| 17 | 64241449 | REDITA PUTRI SUNJA           | 0        | 0     | 0   | 0   | A           |
| 18 | 64241542 | ACHMAD HABIBIE               | 0        | 0     | 0   | 0   | A           |
| 19 | 64241561 | AURELLIA PUTRI NATASHA       | 0        | 0     | 0   | 0   | A           |
| 20 | 64241574 | NABILLA AHMAD                | 0        | 0     | 0   | 0   | A           |
| 21 | 64241620 | FIRZANI ISLAMIYAH DWI PUTRI  | 0        | 0     | 0   | 0   | A           |
| 22 | 64241629 | MUHAMMAD IKHTIAR             | 0        | 0     | 0   | 0   | A           |
| 23 | 64241654 | NAJWA PUTRI RAHMAWATI        | 0        | 0     | 0   | 0   | A           |
| 24 | 64241674 | AZHIR BACHTIAR               | 0        | 0     | 0   | 0   | A           |
| 25 | 64241699 | RIKA AULIA                   | 0        | 0     | 0   | 0   | A           |
| 26 | 64241740 | CHRISTOPHER FEBRINO PAKPAHAN | 0        | 0     | 0   | 0   | A           |
| 27 | 64241744 | SEPTI OLIVIA NURBAITI        | 0        | 0     | 0   | 0   | A           |
| 28 | 64241748 | AJIS HIDAYATULLAH            | 0        | 0     | 0   | 0   | B           |
| 29 | 64241772 | LINTANG KHOIRUNNISA          | 0        | 0     | 0   | 0   | A           |
| 30 | 64241792 | DIANDRA RISKI ANDINI         | 0        | 0     | 0   | 0   | A           |
| 31 | 64241803 | NADIA SELVIRANA HERMAN       | 0        | 0     | 0   | 0   | A           |