BAHASA INGGRIS II- 105

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Mata Kuliah : Bahasa Inggris II (105)
SKS : 2 SKS
Kelas : 19.2A.21
Jumlah Mahasiswa : 25

BERITA ACARA PENGAJARAN

PTM	RUANG	TANGGAL	BAHAN KAJIAN	BERITA ACARA PENGAJARAN	KEHADIRAN
1	EN1-K6 (kp)	2 April 2026	Introduction Computer	**Learning Contract:** Course Description of English 1I (105), Course Learning Outcomes (CPMK), topics, and the assessment/evaluation system. **Learning Materials for Meeting 1: INTRODUCTION TO COMPUTERS** The learning materials discussed in this meeting include: 1. The definition of computers. 2. The use of computers in everyday life. 3. The historical development of computers. **Additional Learning Media:** Today's online learning session will be conducted via Zoom Meeting through the following link: Topik: Meeting 1 Waktu: 2 Apr 2026 09:00 AM Jakarta Bergabung ke Rapat Zoom us06web.zoom.us/j/85279259932?pwd=iKpco7PV6w6b1cHKxZkV7QGc49VTtf.1 ID Rapat: 852 7925 9932 Kode Sandi: 12345 In addition, students are required to access the MyBest e-learning	Tepat Waktu Jadwal: 09:00-10:40 Masuk: 09:02:05 Keluar: 10:35:00

				platform and watch the instructional video available at: https://www.youtube.com/watch?v=Ow1BLT29p9w. Furthermore, students will be assigned exercises available in the Assignment section to enhance their understanding of the topics discussed during this meeting. Students are also expected to participate in the Discussion Forum by responding to the following question: *"Based on your understanding, what is a computer? How does a computer influence your daily life? Please explain your answer in your own words."*	
2	EN1-K6	10 April 2026	Inside a Computer	**Learning Materials for Meeting 2: INSIDE COMPUTER** The learning materials covered in this meeting include: 1. The definition and functions of the Central Processing Unit (CPU). 2. The devices, equipment, and components contained within a CPU. **Additional Learning Media:** Today's online learning session will be conducted through WhatsApp Group discussions, the MyBest e-learning platform, and YouTube. Students are required to watch the instructional video available at: https://www.youtube.com/watch?v=AkFi90lZmXA. **Zoom Meeting** Link: https://us06web.zoom.us/j/84523710839?pwd=DF4rgYbyze9yuqNa0SzHCNLamxRbsY.1	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:15 Keluar: 17:16:50

				ID Rapat: 845 2371 0839 Kode Sandi: 12345 Furthermore, students will be assigned exercises in the Assignment section to deepen their understanding of the topics discussed during this meeting. Students are also required to complete the quiz in the Discussion Forum by responding to the following question: *"Based on your own experience, how has your understanding of CPU components helped you use technology more effectively and responsibly? Explain your answer using appropriate vocabulary related to Information Technology."*	
3	EN1-K6	17 April 2026	Software and Operating	**Learning Materials for Meeting 3: SOFTWARE AND OPERATING SYSTEM** The learning materials covered in this meeting include: 1. The definition of software systems. 2. The definition and functions of operating systems. 3. The various types of operating systems. **Additional Learning Media:** Today's online learning session will be conducted through the MyBest e-learning platform, WhatsApp Group discussions, and Zoom Meet via the following link: us06web.zoom.us/j/89857160642?pwd=dCibtgro9bcghdvauwXbclqH92muhg.1 Students are required to complete the exercises provided in the Assignment section to enhance their understanding of the topics discussed during this meeting. In	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:54:05 Keluar: 17:17:10

				addition, students are expected to participate in the Discussion Forum by answering the following question: *"Please mention the operating system and application software installed on your PC. What type of operating system do you have? Is it open-source or licensed software?"*	
4	EN1-K6	24 April 2026	Software and Programming Language	Learning Materials for Meeting 4. Software, Programming Language, and Networking The learning materials include: 1. **Understanding Software** (Definition and fundamental concepts of software) 2. **Understanding Programming Languages** (Definition and the role of programming languages in software development) 3. **Types of Programming Languages** (Classification of programming languages based on their characteristics and uses) 4. **Introduction to Networking** (Basic concepts of computer networks and their functions) Learning Media The learning process is conducted online using the MyBEST Learning Management System and YouTube via the following link: https://www.youtube.com/watch?v=mhpslN-OD_o Students are required to participate in the Discussion Forum by answering the following question: **"Please identify several programming languages with which you are familiar. Among them,**	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:05 Keluar: 17:17:10

				which do you consider the most useful? Provide a clear justification for your choice." Assignment (Task Section) To reinforce their understanding of the material, students are required to complete the following task: **"Students are required to create a short video presentation describing one type of software, working in groups of 3. The presentation should include an opening, main content, and closing. The video should be 1–2 minutes in duration and delivered in clear and formal English.** **Each student is required to upload their own video presentation individually."**	
5	EN1-K6 (kp)	7 Mei 2026	Malicious Software	**Learning Materials of Meeting 5. Malicious Software (Malware)** The topics covered in this meeting include: 1. The history of malicious software (malware) 2. The definition of malicious software (malware) 3. Types of malicious software (malware) 4. Methods for removing viruses, malware, worms, and Trojan horses 5. Strategies for protecting oneself when using a computer safely from malware **Learning Media:** This session is conducted through online learning using MyBEST, WhatsApp Group discussions, and YouTube. Students are required to watch the following video:	Tepat Waktu Jadwal: 09:00-10:40 Masuk: 09:02:05 Keluar: 10:35:00

				https://www.youtube.com/watch?v=NMYbkzjI5EY Google meet link : https://meet.google.com/ohu-dque-hpr Students are required to complete an a **Individual Assignment Speaking Practicing : Handling Malicious Software Infection Instruction** to reinforce their understanding of the material discussed in this meeting. The assignment must follow these requirements: 1. Write 3–5 sentences describing your best practices in handling a malicious software infection. 2. Explain the actions you would take to protect your computer and data. 3. Identify and clearly mention the type of malicious software (e.g., virus, worm, trojan, ransomware, spyware). 4. Use clear, formal, and grammatically correct English. 5. Ensure that your answer is original and based on your own understanding. 6. Record your assignment in the form of a video presentation without the use of PowerPoint or any presentation slides. 7. Upload your assignment to MyBEST using the following file format: **Meeting5_Name**. Furthermore, students must respond to a quiz in the Discussion Forum by answering the following question: ***"Describe your experience when your laptop was affected by malicious software. Identify the type***	

				of malware and explain the extent of its impact on your device. Write your answer in your own words"	
6	EN1-K6	8 Mei 2026	Hardware	The learning material for **Meeting 6. Hardware** includes the following topics: 1. Definition of Hardware 2. Types of Hardware 3. Input Devices 4. Output Devices **Learning Media** The learning process will be conducted online using the *My Best* platform and supported by a YouTube video: https://www.youtube.com/watch?v=8_itvuz5Dc4 Link Zoom meeting : us05web.zoom.us/j/89435439402?pwd=i7yfJaTNP3fgn12tu4mU9U4WcGbBnu.1 Students are required to study the material and complete the exercises provided in the *Ruang Tugas* as reinforcement of the concepts discussed in this meeting. **Topic:** Hardware: Input and Output Devices **Type:** Individual Assignment Students are required to: 1. Select **five hardware devices** that are commonly used in their daily life *(e.g., keyboard, mouse, webcam, microphone, printer).* 2. For each device, provide the following information: a. The name of the device b. Its type (Input or Output)	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:05 Keluar: 17:17:10

				c. Its function (written in simple and clear English) 3. Write a short paragraph consisting of **5–7 sentences** explaining how these devices support your daily activities. 4. *(Optional – for additional creativity)* Students may include images of the devices or present their work in the form of a simple poster or PowerPoint presentation. Discussion Activity (Quiz) Students are required to respond to the following question in the comment section of the *Ruang Diskusi*: ***Look around you and find two hardware devices near you right now. Describe each device and explain how important they are in your daily life. Write your response in** three sentences **using simple English.***	
7	EN1-K6 (kp)	12 Mei 2026	Review	Meeting 7 – Review and Submission of Project I (Mid-Term Assignment) The learning session is focused on reviewing and analyzing the materials related to **Project I**. Students are expected to deepen their understanding of the following topics: 1. Inside the Computer 2. Software and Operating Systems 3. Computer Fundamentals 4. Hardware Components **Learning Media** The learning process will be conducted online through the	Tepat Waktu Jadwal: 09:00-10:40 Masuk: 09:02:05 Keluar: 10:27:10

				MyBEST platform and supported by **WhatsApp Group discussion**. Zoom link: us06web.zoom.us/j/85079057529?pwd=8b0oIsZwgIoqP0GCefKunRTbjxaQhL.1 ID Rapat: 850 7905 7529 Kode Sandi: 12345 Students are required to complete and submit **Project I** through the Assignment Section as a substitute for the Mid-Term Examination. The assignment must be presented in the form of a **video presentation** based on the assigned topic.	
8	EN1-K6	22 Mei 2026	Mid Semester (UTS)	Students are required to present Project 1	Tepat Waktu Jadwal: 15:50-16:50 Masuk: 15:52:05 Keluar: 16:51:21
9	EN1-K6	5 Mei 2026	Computer Network	Learning Materials for Meeting 9. **Computer Networks**. The topics discussed in this meeting include: 1. Definition of Computer Networks 2. Types of Computer Networks 3. Benefits of Computer Networks 4. Characteristics of Computer Networks 5. Devices Used in Computer Networks **Learning Media** The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning and Google Meeting, accessible via the following Google meeting link https://meet.google.com/btx-wqrm-hpj	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:05 Keluar: 17:17:10

				Students are required to complete an **Assignment : Observing and Identifying Computer Networks in Daily Life** as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section of the Discussion Room to the following: ***In your opinion, why is a computer network important in modern life? Can you give some examples? Please explain how they help you in activities like studying, working, or communicating.***	
10	EN1-K6 (kp)	11 Juni 2026	Steganography	Learning Materials for **Meeting 10. Steganography**. The topics discussed in this meeting include: 1. Definition of Steganography 2. Objectives of Steganography 3. History of Steganography 4. Techniques in Steganography **Learning Media** The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning, YouTube https://www.youtube.com/watch?v=GPdIY6ObKJU and Google Meeting, accessible via the following Google meeting link https://meet.google.com/btx-wqrm-hpj Students are required to complete an **Assignment : An essay about steganography and its importance in modern communication technology** as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section	Tepat Waktu Jadwal: 09:00-10:40 Masuk: 09:02:05 Keluar: 10:26:50

				of the Discussion Room to the following: ***Have you ever kept a secret or protected private information in your daily life? Describe the situation and explain how you kept the information secure. Use at least five vocabulary words related to communication or security.***	
11	EN1-K6	12 Juni 2026	Cryptography	Learning Materials for **Meeting 11. CRYPTOGRAPHY**. The topics discussed in this meeting include: **1.** Introduction to Cryptography **2.** The Working Mechanism of Cryptography **3.** The History of Cryptography 4. Cryptography in Modern Computer Technology **Learning Media** The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning, YouTube https://www.youtube.com/watch?v=2oXKjPwBSUk&t=55s Students are required to complete an **Assignment : Exploring Cryptography in Everyday Digital Applications** as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section of the Discussion Room to the following: ***In your opinion, why is protecting personal information important in the digital age? Give an example from your own experience.***	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:02:05 Keluar: 17:18:12

12	EN1-K6	19 Juni 2026	Internet	Learning Materials for **Meeting 12. THE INTERNET**. The topics discussed in this meeting include: **1.** Definition of The Internet **2.** Internet Services **3.** Internet Address and Domain Name System (DNS) **4.** Growth of Internet Users **Learning Media** The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning, YouTube https://www.youtube.com/watch?v=x3c1ih2NJEg and Google Meeting, accessible via the following Google meeting link https://meet.google.com/btx-wqrm-hpj Students are required to complete an **Assignment : Exploring Internet Services** as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section of the Discussion Room to the following: ***Based on your personal experience, which Internet service do you use most frequently (e.g., Email, WWW, Search Engine, or Chat Service)? Describe how you use it and explain why it is important in your daily activities.***	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:12 Keluar: 17:16:31
13	EN1-K6	26 Juni 2026	Email	Learning Materials for **Meeting 13. ELECTRONIC MAIL (E-MAIL)**. The topics discussed in this meeting include: **1.** Definition of Electronic Mail (E-Mail) **2.** How E-mail Works	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:05 Keluar: 17:17:10

				3. Parts of an E-mail **4.** Importance of Using E-mail Professionally **5.** E-mail Attachments **Learning Media** The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning, YouTube link https://www.youtube.com/watch?v=4Qlszh6QOCM and Google Meeting, accessible via the following Google meeting link https://meet.google.com/btx-wqrm-hpj Students are required to complete an Assignment : Professional E-mail Writing and Analysis as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section of the Discussion Room to the following: ***Based on your personal experience, describe a situation in which you used e-mail for academic, professional, or personal communication. What was the purpose of the e-mail, and what information did you include in the message?***	
14	EN1-K6	3 Juli 2026	Website and Search Engine	Learning Materials for **Meeting 14. WEBSITE AND SEARCH ENGINE**. The topics discussed in this meeting include: 1. Understanding of Website and Search Engine 2. The Working Mechanism of Search Engine 3. Example of Search Engine **Learning Media**	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:05 Keluar: 17:16:20

				The learning process is conducted online using Microsoft PowerPoint, WhatsApp Group Discussion, E-Learning, YouTube https://www.youtube.com/watch?v=0eKVizvYSUQ. Google Meeting, accessible via the following Google meeting link https://meet.google.com/btx-wqrm-hpj Students are required to complete an **Assignment : Evaluating Websites and Search Engines** as a means of reinforcing and deepening their understanding of the material presented during the session. Furthermore, students are required to participate in a quiz by responding in the comment section of the Discussion Room to the following: ***Based on your personal experience, describe a website or search engine that you use most frequently for learning or completing assignments. Explain how it helps you find information and improve your knowledge.***	
15	EN1-K6	10 Juli 2026	Review	Meeting 15 – Review and Submission of Project II (Final Semester Assignment) The learning session is focused on reviewing and analysing the materials related to **Project II**. For Project II, each student is required to select and analyze two of the following topics: 1. Computer Networks 2. Steganography 3. Cryptography 4. The Internet 5. Electronic Mail (Email) 6. Artificial Intelligence	Tepat Waktu Jadwal: 15:50-17:30 Masuk: 15:52:35 Keluar: 17:16:02

				Learning Media The learning process will be conducted online through the **MyBEST** platform and supported by **WhatsApp Group discussion**. Students are required to complete and submit **Project II** through the Assignment Section as a substitute for the Final Semester Assignment. The assignment must be presented in the form of a **video conversation (Podcast)** based on the assigned topic.	
16	EN1-K6	17 Juli 2026	Final Semester	Student are required to present Project 2	Tepat Waktu Jadwal: 15:50-16:50 Masuk: 15:53:05 Keluar: 16:51:11