

Berita Acara Pengajaran **ENGLISH FOR PUBLIC RELATIONS-956 (3 SKS)**

Dosen: **202109212-SXW**

Kelas: **44.5B.01**

Temu	Ruang	Kehadiran	Bahan Kajian	BAP
1	EN2-D2	2024-09-27 07:30-10:00 Masuk: 07:31:23 -09:52:09	Introduction	1. Membuka perkuliahan melalui Zoom Meeting di link https://us06web.zoom.us/j/88259947101?pwd=0RPaeyH7Xch7cXx34kaRcbKQpdTWzb.1 2. Menyampaikan course overview mata kuliah 3. Menyampaikan materi 4. Mahasiswa mengerjakan review materi melalui Google Forms di link https://bit.ly/EfPRquiz_meeting1
2	EN2-D2	2024-10-04 07:30-10:00 Masuk: 07:31:21 -09:47:16	Reading	Meeting 2: Reading 1. Membuka perkuliahan melalui grup WhatsApp, 2. Memberikan apersepsi, 3. Menyampaikan materi tentang skimming, 4. Mahasiswa mengerjakan reading exercise melalui aplikasi Google Forms di link https://forms.gle/fsDnHDqX7PPMG7kJ6
3	EN2-D2	2024-10-11 07:30-10:00 Masuk: 07:32:13 -09:46:29	Presenting a Company Profile	Meeting 3: Presenting a company profile 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=amIpoZAmDWeAxToHmhvfbLJYe0mhdV.1&omn=87902292726 2. Memberikan apersepsi, 3. Menyampaikan materi, 4. Diskusi, 5. Mahasiswa diberi tugas membuat company profile sederhana secara berkelompok melalui Google Docs di link - kelas 5A https://docs.google.com/document/d/1WXnDQBtonUkiRU6JALoRc9sG6bPBk5MU/edit?usp=sharing&ouid=11476315419777833077&rtfpof=true&sd=true 5. Mahasiswa mengerjakan company profile di link https://docs.google.com/document/d/1zgr8MGqe-55ksIsXWjX5dX1G0oBe3Yf-/edit?usp=sharing&ouid=11476315419777833077&rtfpof=true&sd=true 6. Dosen memberikan feedback untuk konten dan grammar/structure untuk company profile yang dibuat oleh mahasiswa.
4	EN2-D2	2024-10-18 07:30-10:00 Masuk: 07:31:44 - 09:45:11	Presenting press release	Meeting 4: Press release 1. Membuka perkuliahan melalui grup WhatsApp, 2. Memberikan apersepsi, 3. Menyampaikan materi, 4. Mahasiswa membuat press release for a product launch secara berkelompok, sesuai konten yang ada di tugas company profiles meeting 3.
5	EN2-D2	2024-10-25 07:30-10:00 Masuk: 07:31:49 - 09:47:25	Reading	Meeting 5: Reading 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=amIpoZAmDWeAxToHmhvfbLJYe0mhdV.1&omn=88472320592 2. Membahas tugas Project I (midterm test project) 3. Mengulas reading exercise 4. Mahasiswa mengerjakan reading exercise melalui Google Forms di link https://forms.gle/uVZPW9CQHvgrfQS68

Temu	Ruang	Kehadiran	Bahan Kajian	BAP
6	EN2-D2	2024-11-01 07:30-10:00 Masuk: 07:31:42 – 09:47:33	Presenting a press conferences	Meeting 6: Press conference 1. Membuka perkuliahan melalui grup WhatsApp, 2. Memberikan apersepsi/brainstroming, 3. Menyampaikan materi mengenai press conference, 4. Tanya jawab, 5. Secara berkelompok, mahasiswa membuat video simulasi press conference dalam bahasa Inggris mengenai product launch berdasarkan tugas meeting 3 dan 4.
7	EN2-D2	2024-11-08 07:30-10:00 Masuk: 07:31:33 – 09:46:29	Review	Meeting 7: Review 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=amlpoZAmDWExToHmhvfbLJYe0mhdV.1&omn=85191652347 2. Mengulas materi 3. Memberikan evaluasi untuk tugas-tugas di pertemuan 1-6 4. Mahasiswa mengerjakan review materi melalui Google Forms di link https://bit.ly/review_meeting7_friday5A5B
8	EN2-D2	2024-11-15 07:30-10:00	UTS	Pengumpulan Project UTS
9	EN2-D2	2024-11-22 07:30-10:00 Masuk: 07:31:08 – 09:45:15	Launching a New Product	Meeting 9: Launching new products 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=amlpoZAmDWExToHmhvfbLJYe0mhdV.1&omn=84432960119 2. Menyampaikan materi, 3. Mahasiswa membuat proposal launching new products secara berkelompok berdasarkan data yang ada di tugas pertemuan 3 dan 4.
10	EN2-D2	2024-11-29 07:30-10:00 Masuk: 07:31:47 – 09:46:43	Reading	Meeting 10: Reading 1. Membuka perkuliahan melalui grup WhatsApp, 2. Mahasiswa mengerjakan reading exercise melalui Google Forms di link https://forms.gle/rThC4p2L78Zzyr5q9
11	EN2-D2	2024-12-06 07:30-10:00 Masuk: 07:31:02 – 09:45:14	Speech Writing	Meeting 11: Speech writing 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=amlpoZAmDWExToHmhvfbLJYe0mhdV.1&omn=82015986842 2. Menyampaikan materi; 3. Membahas tugas Project 2; 4. Diskusi; 5. Mahasiswa berlatih membuat teks speech untuk membuka press conference.
12	EN2-D2	2024-12-13 07:30-10:00 Masuk: 07:32:00 – 09:45:01	Business correspondence	Meeting 12: Business correspondence 1. Membuka perkuliahan melalui grup WhatsApp, 2. Menyampaikan materi, 3. Tanya jawab seputar materi, 4. Mahasiswa diberi latihan menulis congratulatory cards sederhana.
13	EN2-D2	2024-12-20 07:30-10:00 Masuk: 07:31:11 – 09:46:40	Review and practice	Meeting 13: Review and practice 1. Membuka perkuliahan melalui grup WhatsApp, 2. Mahasiswa mengerjakan tugas review dan practice melalui audio recording.

Temu	Ruang	Kehadiran	Bahan Kajian	BAP
14	EN2-D2	2025-01-10 07:30-10:00 Masuk: 07:32:01 – 09:48:43	Final task	Meeting 14: Final task 1. Membuka perkuliahan melalui grup WhatsApp, 2. Menyampaikan materi mengenai laporan PR, fungsi, kepada siapa laporan harus disampaikan, elemen yang harus ada dalam PR reports, periode pelaporan, langkah menulis laporan PR, dan contoh laporan PR) 3. Penutup
15	EN2-D2	2025-01-17 07:30-10:00 Masuk: 07:32:47 – 09:47:28	Review	Meeting 15: Review 1. Membuka perkuliahan melalui aplikasi Zoom di link https://us05web.zoom.us/j/6387393652?pwd=am1poZAmDWeAxToHmhvfblJYe0mhdV.1&omn=89888038453 2. Mengevaluasi tugas Project 2, 3. Mereview materi sekaligus evaluasi untuk tugas masing-masing materi, 4. Mahasiswa mengerjakan quiz melalui Google Forms di link https://bit.ly/EnglishforPR_review_meeting15
16	EN2-D2	2025-01-24 07:30-10:00	UAS	Pengumpulan Project UAS

Kelas: **44.5B.01**

[illegible]

#	Nim	Nama	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Total
27	44220790	ZHAFIRA AKBAR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	✓	✓	✓	14
28	44220794	ALIFIO RASYAD ADZANI	✗	✗	✓	✗	✗	✓	✓	✗	✓	✓	✗	✗	✗	✗	✓	✗	6
29	44220805	LANI NURFADILLAH	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	0
30	44220806	SHIANET KANAYA	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	1
31	44220814	MEILA HANA SAYYIDA	✓	✗	✓	✓	✗	✓	✓	✓	✓	✓	✗	✓	✗	✗	✓	✓	11
32	44220819	PUTRI MELISA	✗	✗	✓	✓	✗	✓	✗	✓	✓	✓	✓	✓	✗	✓	✓	✓	11
33	44220830	ANASTASYA AUREL TYTANIA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
34	44220832	NAUVAL ABDUL TASMALA	✓	✓	✓	✓	✗	✗	✗	✓	✗	✗	✗	✗	✓	✗	✗	✓	7
35	44220839	NATASYA ANANDITA	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15
36	44220855	SIENDY AMELIA WULANDARI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	15
37	44220858	AULIA FITRI AYUDHITA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	15
38	44220868	NISRINA FAIZAH AZZAHRA	✗	✗	✓	✓	✗	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✓	4
39	44220896	MARIA PETROSIA WO'A	✓	✓	✓	✓	✗	✓	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗	8
40	44220905	WINANGSIT AJI LAKSONO	✓	✓	✓	✓	✓	✗	✗	✓	✓	✓	✓	✓	✗	✗	✓	✓	12
41	44220913	PUTRI SOVIA BAKRIE	✓	✓	✓	✓	✗	✗	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	12
42	44220924	GITO ILFANDO	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✗	✓	✗	✓	✓	13
43	44220925	MIFTHA ARDIANSYAH	✓	✗	✗	✗	✓	✓	✓	✓	✓	✗	✓	✗	✓	✗	✓	✓	10
44	44220930	NAZUAH NAZLA MALINI	✓	✗	✓	✓	✗	✓	✗	✗	✗	✓	✗	✗	✗	✗	✓	✗	6
45	44220931	MUHAMMAD HAFIZH AUFA FIRDAUS RUSLI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
46	44220933	ANGGIYA NUR ROHMAH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
47	44220937	JIHAN PUTRI SUMANJAYA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	✓	14
48	44220938	AZZAHRA PUTRI KHAIRANI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
49	44220960	MUHAMMAD SETIAWAN	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	13
50	44220962	RIVA ARDIANSYAH	✗	✗	✗	✗	✗	✓	✓	✓	✗	✓	✓	✓	✗	✓	✗	✓	8
51	44220985	ANNY NURAINI HARANTI	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✗	✓	✓	✓	14
52	44220987	RACHEL NATASYA TIURMA HUTASOIT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
53	44220993	MUTIARA AINA PUTRI	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	14
54	44220996	AMELIA DEVINTA	✓	✓	✓	✓	✓	✓	✗	✓	✗	✓	✗	✓	✓	✗	✗	✓	11
55	44221005	SAVINA AL-FAUZIA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	16
56	44221007	EZRA IVANTO	✓	✓	✓	✓	✗	✗	✗	✗	✓	✓	✓	✓	✗	✓	✗	✗	9
57	44222073	HANATALIA NURRACHMAH	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15
Total Kehadiran Harian			47	46	49	49	40	49	32	47	44	48	42	41	38	37	37	47	-

Penilaian **ENGLISH FOR PUBLIC RELATIONS**–956 (3 SKS)

Dosen: **202109212**–SXW

Kelas: **44.5B.01**

#	Nim	Nama	Presensi	Tugas	UTS	UAS	Grade Akhir
1	44220641	RAYI NUR SALISA	0	0	0	0	A
2	44220643	ISMI MUNA MUFIDA	0	0	0	0	A
3	44220644	IIN NURLAELA	0	0	0	0	A
4	44220648	SAFIRA CINTA ANJANI	0	0	0	0	E
5	44220671	LANDRA PUSPATARA	0	0	0	0	E
6	44220684	REYNALDY ZILDJIAN RIFQIWARDANI	0	0	0	0	C
7	44220695	ERNESTINE FEDORA SIHITE	0	0	0	0	A
8	44220713	MUHAMAD RAFLI AKBAR	0	0	0	0	D
9	44220718	AISYAH SABRINA NAZWA	0	0	0	0	A
10	44220726	LATANIA NABILAH	0	0	0	0	B
11	44220727	ALDIRA MURTIARA NINGSIH	0	0	0	0	A
12	44220732	TRESA LIORA PINKAN	0	0	0	0	A
13	44220733	VEREN NATALIA	0	0	0	0	B
14	44220739	MUHAMMAD RIZKI ARDIAN	0	0	0	0	B
15	44220740	MEILA MEDILA SARI	0	0	0	0	A
16	44220753	IZZA AQSHA KINARYA FIRMANSYAH	0	0	0	0	A
17	44220756	ADIBAH FAHIMA	0	0	0	0	A
18	44220758	MUHAMMAD JAMIL FAWWAZ	0	0	0	0	A
19	44220759	WINDA NURHAFIFAH	0	0	0	0	A
20	44220762	ERICA CAHYA PUTRI	0	0	0	0	A
21	44220765	FAISAL AFALAH	0	0	0	0	A
22	44220773	SHAKILA LAILA RAMADANTI	0	0	0	0	E
23	44220778	SHABRINA AMALIYA ZAHRA	0	0	0	0	A
24	44220779	ANANDA VANNI F	0	0	0	0	A
25	44220784	DEANDRA YOGA PRATAMA	0	0	0	0	E
26	44220789	NIA RAHMADANI	0	0	0	0	A

#	Nim	Nama	Presensi	Tugas	UTS	UAS	Grade Akhir
27	44220790	ZHAFIRA AKBAR	0	0	0	0	B
28	44220794	ALIFIO RASYAD ADZANI	0	0	0	0	E
29	44220805	LANI NURFADILLAH	0	0	0	0	
30	44220806	SHIANET KANAYA	0	0	0	0	E
31	44220814	MEILA HANA SAYYIDA	0	0	0	0	B
32	44220819	PUTRI MELISA	0	0	0	0	B
33	44220830	ANASTASYA AUREL TYTANIA	0	0	0	0	A
34	44220832	NAUVAL ABDUL TASMALA	0	0	0	0	C
35	44220839	NATASYA ANANDITA	0	0	0	0	A
36	44220855	SIENDY AMELIA WULANDARI	0	0	0	0	A
37	44220858	AULIA FITRI AYUDHITA	0	0	0	0	A
38	44220868	NISRINA FAIZAH AZZAHRA	0	0	0	0	D
39	44220896	MARIA PETROSIA WO'A	0	0	0	0	E
40	44220905	WINANGSIT AJI LAKSONO	0	0	0	0	A
41	44220913	PUTRI SOVIA BAKRIE	0	0	0	0	B
42	44220924	GITO ILFANDO	0	0	0	0	A
43	44220925	MIFTHA ARDIANSYAH	0	0	0	0	E
44	44220930	NAZUAH NAZLA MALINI	0	0	0	0	E
45	44220931	MUHAMMAD HAFIZH AUFA FIRDAUS RUSLI	0	0	0	0	A
46	44220933	ANGGIYA NUR ROHMAH	0	0	0	0	A
47	44220937	JIHAN PUTRI SUMANJAYA	0	0	0	0	A
48	44220938	AZZAHRA PUTRI KHAIRANI	0	0	0	0	A
49	44220960	MUHAMMAD SETIAWAN	0	0	0	0	A
50	44220962	RIVA ARDIANSYAH	0	0	0	0	C
51	44220985	ANNY NURAINI HARANTI	0	0	0	0	A
52	44220987	RACHEL NATASYA TIURMA HUTASOIT	0	0	0	0	A
53	44220993	MUTIARA AINA PUTRI	0	0	0	0	A
54	44220996	AMELIA DEVINTA	0	0	0	0	B
55	44221005	SAVINA AL-FAUZIA	0	0	0	0	A
56	44221007	EZRA IVANTO	0	0	0	0	E
57	44222073	HANATALIA NURRACHMAH	0	0	0	0	B